

## **Terms & Conditions:**

**The Client:** The recipient of the service.

**The Supplier:** Nicola Lawrence trading as 'Niki Makeup'.

**Third Party:** Assistant providing services to help the Supplier.

**The Agreement:** Agreement between the Client & The Supplier confirmed by Email for provision of services.

**Booking:** Acknowledges the Client has paid a deposit unless stated clearly in writing by the Supplier that a deposit is not necessary to make a booking.

**The Fee:** Amount payable to 'Niki Makeup' for the services of the agreement.

**The Wedding/Event:** The Occasion for which the services have been agreed. \*Not to include trial appointments.

**The Party:** Persons in addition to the Client requiring services at the Event.

## **Booking Information:**

The Client acknowledges an initial £30.00 non-refundable Booking deposit is required via a bank transfer paid to Nicola Lawrence to reserve an Event date. No Booking is made without receipt of a booking deposit unless stated clearly in writing to the Client by the Supplier. Where deposit is taken in advance of a Wedding booking the Client acknowledges the £30.00 Booking deposit will be deducted from the trial session with the Supplier. If the Client no longer requires a trial session the deposit is lost.

Following a Wedding trial session with the Supplier the Client acknowledges a further £50.00 non-refundable Booking deposit (UK only) \*£100.00 Booking deposit (Destination weddings) is required via a bank transfer paid to Nicola Lawrence to continue to reserve a Wedding date within 48 hours of the trial. The wedding date will no longer be reserved for the Client without

receipt of a £50.00 (\*£100) Booking deposit unless stated in writing to the Client by the Supplier.

Following receipt of the above deposit(s) the booking is confirmed in writing from the Supplier by email to the Client that the Wedding/Event date is reserved.

The Client understands that Event bookings before 8am (not to include wedding bookings) and after 7pm will incur a £50.00 out of normal working hours fee. The Client accepts that a Bank Holiday surcharge fee of £25.00 will also be due on all Bank Holiday weekend bookings.

Upon booking the Client is aware they will be responsible for any travel expenses the Supplier incurs at 45p/mile outside of a 10-mile radius of the Supplier's home address plus any additional parking and toll fees incurred. Distances are calculated using an online journey Planner and travel expenses will be agreed between the Supplier and Client as part of the Agreement.

### **Payment Information:**

The Client acknowledges that payments are paid to Nicola Lawrence via a bank transfer ahead of the Wedding/Event. Wedding Fees are due in full at least 30 days prior to a Wedding date via a bank transfer. Wedding trial fees are due at least 48 hours before the trial. Special Occasion/Event fees are due at least 7 days before the Event or with immediate effect if booking within seven days.

### **Cancellation by the Client:**

Client cancellation of an Event booking prior to an Event will result in the loss of any Booking deposit or payment for services that has already been paid.

Cancellation of a wedding booking 90 days from the wedding date will result in 50% of the total cost of the booking. Cancellation 60 days from the wedding date will result in 75% of the total cost of the booking and cancellation within 30 days of the wedding date will result in Full payment of the wedding fees. The Client

understands that the Supplier has quoted the 'total cost of the booking' in writing via Email.

The client acknowledges that Payments made 30 days prior to a wedding date subsequently cancelled will be retained.

The Client accepts that Cancellations for services where accommodation/travel has been paid for by the Supplier and is non-refundable by the Provider will incur the full reimbursement from the Client.

Written notice by Email must be given to the Supplier to cancel a booking. Cancellation will take effect from the date of receipt of written cancellation. You will receive written confirmation from the Supplier of cancellation and will be advised of any charges that may be outstanding. The Client accepts they are held responsible for checking the Supplier has received their cancellation by Email.

### **Cancellation by the Supplier:**

The Client acknowledges that the services are dependent on one person, the Supplier and when necessary the Supplier plus additional assistance from a third party. The Supplier accepts no liability for any third party product/service whatsoever regardless of cause even if the Supplier recommended such third party.

In the rare event of Accident, serious illness, epidemic/pandemic, severe weather conditions, act of god, affecting the Supplier getting to the Client on the Event/Wedding day the Supplier reserves the right to cancel the Wedding/Event booking with short/no notice for causes beyond their reasonable control. The Client accepts that the Supplier cannot be held responsible for delays and cancellations caused by events that are out of their control. In such cases the Supplier will inform the Client at the earliest convenience and will make every effort to find a suitable replacement who where possible will recreate any previous trial session using photographs and Supplier records. If a suitable replacement supplier cannot be provided the Supplier will refund the client the final balance that has been paid for the Event/Wedding date minus the non-refundable booking deposit. In

situations where the final balance due has not yet been paid the Supplier will retain all non-refundable booking deposits. Please note cancellation by the Supplier to date has not occurred and it would be an extremely rare occasion for the Supplier to cancel a Wedding/Event.

The Supplier reserves the right to cancel special offers and rates at any time, with the exception of where an emailed agreement is already in place with the Client.

### **Client Responsibility:**

It is the responsibility of the Client to inform the Supplier of any potential issues such as but not limited to medical conditions, contagious diseases, allergies and other sensitivities.

The Client cannot hold the Supplier liable for any condition that arises or any loss, if the Client of such known conditions has not informed the Supplier.

The Supplier reserves the right to cancel the agreement if the behaviour of the Client is deemed inappropriate, aggressive and/or if the Client reports a condition that the Supplier deems as a risk to their health and well-being. Any fees already paid by the Client in this case will be non-refundable.

### **Data Protection:**

The Supplier reserves the right to use any photography for marketing purposes which include but are not limited to the Supplier's website and Social Media pages. The Supplier retains all rights whatsoever to any photograph taken by the Supplier for the sole purpose of marketing the Suppliers services.

If the client does not wish to have photography used for Supplier marketing they are responsible for advising the Supplier in writing via Email.

A Booking confirmation from the Supplier in writing following receipt of a Booking Deposit unless where clearly stated by the Supplier as not being necessary will result in the Client accepting the above terms and conditions.

